

AECSA Vacancy Announcement

Open to: US Citizens, Eligible Family Members (AEFMs), Ordinarily Resident US Citizens and US Citizen Members of Household (MOH) are welcomed to apply for the position. Applications are also welcome from other qualified applicants.

Position: Oasis Steward/Dishwasher

Salary: Commensurate with experience

Opening Date: Thursday, August 9, 2012

Closing Date: Until filled

Work Hours/Contract: 40-48 hours per week. Must be available to accommodate the work demand whether it is after hours, on weekends or holidays. One year contract, renewable.

Place of Work: US Embassy Amman, AECSA's Oasis Club

Who May Apply: Resumes will be accepted from all candidates with the requisite skills and experience. Applicants must be at least 18 years of age. Family Members of AECSA Board members are not eligible for AECSA employment.

Basic Function of Position: Cleaning and maintenance of Oasis Club kitchen and dining facilities. Cleaning and stacking of all Oasis Club dishes, pots, pans, etc.

Major Duties and Responsibilities:

- Washes all kitchen utensils, flatware and other kitchen items following sanitation standards established by the Embassy's Health Unit.
- Places all cleaned items in their proper place ensuring that the items are neatly stacked and organized.
- Maintains general cleanliness of the kitchen according to the Health Units' sanitation standards.
- Removes all trash from the kitchen and throws trash in the appropriate Embassy dumpsters
- Assists the cooks and chefs with cleaning.
- Transports all the kitchens delivery items from the back gate to the kitchen and places these items in their proper place once the delivery has been checked and verified by the appropriate kitchen personnel
- Assists the staff in clearing dining room tables if needed
- Properly cares for all equipment, tools and instruments and ensures that they are cleaned and properly stored.
- Performs all other duties assigned by the Executive Chef.
- Performs all other duties assigned by the AECSA General Manager.

Qualifications:

- Basic English Language skills required.

Personal Competencies:

- Ability to work well in a team
- Close attention to detail

How to Apply:

Please submit cover letter and resume in closed envelope to AECSA General Manager in the AECSA office or submit by email to AECSAJordan@gmail.com .